

Rowland Unified School District Agenda

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Regular Board Meeting

August 11, 2015

Tuesday, 05:30 PM

Rowland Unified School District
1830 S, Nogales Street, Board Room
Rowland Heights, California 91748

RUSD MISSION STATEMENT: *The mission of the Rowland Unified School District, the progressive international community united in learning, is to empower students so that each actualizes his or her unique potential and responsibly contributes to a global society, through a system distinguished by rigorous academics, innovative use of technology, creative exploration, and nurturing learning experiences.*

BOARD VISION: *The Rowland Unified School District promotes, expects, and accepts nothing short of excellence. We have a collective commitment to be the best school district in California.*

MEETING TO START AT 5:30 P.M.

Public Documents Available for Review in Superintendent's Office.

Please turn off all electronic devices, including pagers and cell phones, before the Board meeting.

Individuals requiring disability-related accommodations may contact Yvonne Palazuelos in the Office of the Superintendent (626) 854-8304 at least 48 hours before the meeting.

Role of the Board: The Governing Board is elected by the community to provide leadership and citizen oversight of the District's schools. The Board works with the Superintendent to fulfill its major role, including:

1. Setting a direction for the District;
2. Providing a basic organizational structure for the RUSD by establishing policies;
3. Ensuring accountability; and
4. Providing community leadership on behalf of the District and public education.

I. OPENING SESSION

1. Call to Order (D)

2. Roll Call and Attendance (D)

3. Adoption of the Agenda of the Regular Board Meeting of Tuesday, August 11, 2015.

(D) (V)

4. Public Comments on Closed Session Agenda Items Only (D)

Written Requests to Address the Board.

NOTE: Remarks are limited to three (3) minutes, unless extended further or limited by vote of the Board. A maximum of twenty (20) minutes, unless extended by the Board, is allocated for each subject discussed. Ordinarily, Board Members will not respond to presentations and no

action can be taken. However, the Board may give direction to staff following a presentation.

II. CLOSED SESSION

1. Meet with Chief Negotiator, Dennis J. Bixler, and discuss negotiations pursuant to Government Code, Section 3549.1 and/or Section 54957.6, regarding the Association of Rowland Educators (ARE) and the California School Employees Association (CSEA) [Collective Bargaining] (D)

2. Public Employment (Government Code, Section 54957) (D)
Public Employment (Government Code, Section 54957)

Title: Assistant Superintendent, Administrative Services

3. Conference with Legal Counsel Pursuant to Government Code, Section 54956.9(b)(1); and Government Code, Section 54956.9. (D)

Conference with Legal Counsel Pursuant to Government Code, Section 54956.9(b)(1) and Government Code, Section 54956.9:

Anticipated Litigation: One (1) Case, Government Code, Section 54956.9(b)(1) and

Existing Litigation: One (1) Case, Government Code, Section 54956.9.

III. RETURN TO OPEN SESSION

1. Flag Salute (D)

All in attendance will be led in the Pledge of Allegiance to the Flag by Board President, Mrs. Judy Nieh.

2. Closed Session Report (D)

Report on any action taken in Closed Session.

3. Board Recognition (D)

Recognition of students, parents, staff, and community members for their achievements or service in and to the Rowland Unified School District.

Recognize and thank Sharon Carrillo, CSEA President and the California School Employees Association (CSEA) membership for providing the refreshments at tonight's Board meeting.

IV. REPORTS

1. Superintendent's Report (D)

Report from Superintendent of Schools, Julie Mitchell, Ed.D.

2. Introduction - Assistant Superintendent, Human Resources (D)

Introduction - Assistant Superintendent, Human Resources Mr. Dennis J. Bixler

3. Facilities Report - Oral Presentation (D)

Facilities Report

Oral Presentation - Ryan DiGiulio, Assistant Superintendent, Administrative Services; and Stuart Moe, Director of Facilities and Maintenance

Director of Building Services, Stuart Moe, will present an update on current and recently completed facility projects including General Obligation Bond projects, Capital Projects funded out of Fund 40, Deferred Maintenance Projects and summer maintenance projects.

4. SBAC/CAASPP Update - Oral Presentation (D)

SBAC/CAASPP Update

Oral Presentation - Teresa Healy, Assistant Superintendent Educational Services and Brian Huff, Director of Instructional Services

This presentation will provide a brief update on the release of the 2015 CAASPP scores for RUSD, including an overview of the new reporting format and the latest timeline for the arrival of results. We will also share the strategies RUSD used this year to communicate with community stakeholders, parents, and site staff regarding the transition to the new online assessment.

V. PUBLIC COMMENTS

1. Written Requests to Address the Board (D)

NOTE: Remarks are limited to three (3) minutes, unless extended further or limited by vote of the Board. A maximum of twenty (20) minutes, unless extended by the Board, is allocated for each subject discussed. Ordinarily, Board Members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

VI. HEARING SESSION

1. Public Hearing - Initial Proposal from the RUSD to the Association of Rowland Educators (ARE) for the 2015-2016 school year. (D)

To hold a Public Hearing on the Initial Proposal from the Rowland Unified School District to the Association of Rowland Educators (ARE) for the 2015-2016 school year to receive public input.

Hearing Opened at _____ p.m.

Hearing Closed at _____ p.m.

VII. DISCUSSION/ACTION

1. Resolution No. SO 15-16:01 - Compensation for Board Member (D) (V)

Receive and approve Resolution No. SO 15-16:01 to compensate Board Member Heidi L. Gallegos for her absence at the June 23, 2015 Board of Education regular meeting, since her absence at the time of this meeting was due to hardship.

2. Board Policy - BP 5123 Promotion/Acceleration/Retention (D)

Receive for first reading and discussion Board Policy - BP 5123 Promotion/Acceleration/Retention.

3. Board Policy - BP 6158 Independent Study (D)

Receive for first reading and discussion Board Policy - BP 6158 - Independent Study.

4. Surplus Furniture (D) (V)

Consider Approval to declare surplus furniture as surplus and authorize staff to dispose of it in a manner compliant with the California Education Code 60510 and hazardous material disposal laws. Items listed are either damaged and/or non-repairable or replaced due to the closing of school site.

5. Resolution No. 08-11-15-AS-3 - Resolution for Designation of the Official Representative to the San Gabriel Valley School Districts' Self-Insurance Authority and the San Gabriel Valley School Districts' Self-Insurance Authority for Liability Protection

(D) (V)

Approve Resolution No. 08-11-15-AS-3 designating Eric Hart, Director, Fiscal Services, as the Official Representative to the San Gabriel Valley School Districts' Self-Insurance Authority and the San Gabriel Valley School Districts' Self-Insurance Authority for Liability Protection.

Representatives are authorized to sign documents and perform all functions pertaining to the interest of the Board of Directors as a legislative body.

VIII. CONSENT CALENDAR

1. To approve and/or ratify items on the Consent Calendar. NOTICE: All matters listed under Consent Calendar are considered by the Board of Education to be routine or sufficiently supported by prior or accompanying reference materials and information not requiring additional discussion. They will be enacted by a motion as referenced below. There will be no separate discussion of these items prior to the time the Board of Education votes on the motion, unless Members of the Board, staff, or public, request specific items be discussed, added to, or deleted from the Consent Calendar for separate action. Members of the public may request that a specific item be removed from the Consent Calendar by completing the "Written Request to Address the Board" form/card and presenting it to the Secretary of the Board, in accordance with Board Bylaw 9322. All Consent items are indicated by the designation (c) after the item title. (D) (V)

IX. GENERAL FUNCTION CONSENT ITEMS

1. Approval of Minutes (C)

Approve the Minutes of the Regular Board Meeting of Tuesday, June 23, 2015.

2. Gifts/Donations (C)

Accept the gifts/donations made to the District as listed on the attached and send the appropriate letters of appreciation.

X. EDUCATIONAL CONSENT ITEMS

1. Career Technical Education District Advisory Committee (C)

Rowland Unified School District receives Perkins IV funds, and therefore, must involve parents, students, academic and career technical education teachers, faculty, administrators, career guidance and academic counselors, representatives of business and industry, labor organizations, representatives of special populations and other interested individuals in the development, implementation and evaluation of CTE programs. This Board approved committee makes recommendations to our Career Technical Education program to keep our courses current to industry standards.

2. Expenditure from SELPA Funds in Support of the Community Advisory Committee Meeting (C)

The SELPA's Community Advisory Committee (CAC) is comprised of parents of general and/or special education students, district staff, and other community members. The Annual Planning and Training Meeting provides an opportunity for the members of the CAC to be trained on special education issues and to provide an opportunity for community input to the SELPA and member school districts. By providing a working lunch, the school district and community members will be able to maximize training and planning time for the 2015-2016 school year.

3. Research Request by Yesenia Alvarez (C)

The research request is part of Ms. Alvarez's doctoral dissertation and will consist of a survey of employees. The survey entitled, "Are We Making Progress" will inform educational leaders about their areas of strength and opportunities for improvement as it relates to the organization. Results can be utilized to continue to improve the organization and its services to families and stakeholders. The results of the blind study of multiple districts will be shared as a whole with the district leadership.

4. Research Request by Gloria Tejeda and Gladyz Gomez (C)

The purpose of the research study is to analyze and explore the affects of organizational skills, study skills, and effective homework habits on students' grades in ELA and Math. Students will learn and practice these skills for four weeks. During the lessons, the researchers will explicitly teach the lessons to the subjects and guide them and monitor their behaviors. At the end of the intervention, the researchers will triangulate data to determine the effect of the organizational skills, study skills and effective homework habits on the academic achievement of the students.

5. Expenditure from SELPA Funds in Support of Mental Health Plan Professional Development (C)

The Puente Hills SELPA's 2015-2016 Mental Health Plan includes a professional development calendar intended to provide training and capacity building for school psychologists, school counselors, and other appropriate participants on a variety of topics intended to improve student outcomes. These training dates will be opened up to other districts at a minimal cost and funds received will be used to cover the cost of light refreshments.

XI. ADMINISTRATIVE CONSENT ITEMS

1. Approval and Ratification of Purchase Orders (C)

Approve and/or ratify the Purchase Orders as listed on the attached.

2. Transfer of Funds (C)

Approve transfer of funds from the Measure R Bond Project Fund (21.6) to the County School Facilities Fund (35.0).

The original NHS CTE Info Tech project was budgeted at \$2.5 million in 2007-08 with half paid by the State and the other half out of the Bond. In 2008-09, the economy slowed and the project's actual cost was only \$969,370 providing for savings of \$1,498,642. As such, half of the amount saved is due back to the State. The fund has current available cash resources of \$320,127, but needs the additional funds in the amount of \$429,104 transferred in from the bond funds in order to remit the balance due to the State of \$749,231 (half of the project savings).

3. Resolution No. 08-11-15-AS-2 - Annual Delegation of Administrative Authority to Process Routine Budget Revisions, Adjustments, and Transfers (C)

Adopt Resolution No. 08-11-15-AS-2 for the Annual Delegation of Administrative Authority to Process Routine Budget Revisions, Adjustments, and Transfers, within or between account objects of expenditures and within or between resources and funds, including the following: General Fund, Adult Education Fund, Child Development Fund, Cafeteria Fund, Deferred Maintenance Fund, Building Fund, Self Insurance Fund, Retiree Benefits, and Capital Facilities Fund.

4. Amendment #3 to the Resolution dated January 13, 2015, and the Certification of Signatures (C)

Adopt Resolution No. 08-11-15-AS-1, Amendment #3 to the Resolution dated January 13, 2015, and the Certification of Signatures, Column 2, authorizing changes to designated signatures for warrants, checks, orders for salary payment, contracts, agreements, notices of employment, and other related documents and actions from July 1, 2015 through December 31, 2015.

5. Student Body Accounts (C)

Receive the detailed financial statements for the Student Body Accounts at all schools as of June 30, 2015.

6. Approval and Ratification of Warrants (C)

Approve and/or ratify the Warrants as listed on the attached.

7. Approval of Conference Attendance (C)

Approve the Conference attendance as listed on the attached.

8. Approval and/or Ratification of Consultant Services and Others (C)

Approve and/or ratify the Contracts/Agreements of Consultant Services and Others as listed on the attached.

9. Notice of Completion (C)

The Commercial Claim Section of the Office of the Los Angeles County Superintendent of Schools requires that any contract work done for a specific job which exceeds \$25,000 must have approval for the Notice of Completion from the Board of Trustees.

The installation of Bogen Intercom Main Public Address Rack and Node for Santana High School was completed on April 7, 2015 by:

Time & Alarm Systems.....\$31,900.00

The District's Administrative staff recommends Board of Trustees accept Notice of Completion for the installation of Main Public Address Rack and Node at Santana High School.

XII. HUMAN RESOURCES CONSENT ITEMS

1. Human Resources Action Report HR 15-16:01 (C)

Approve Human Resources Action Report HR 15-16:01.

XIII. CONFERENCE SESSION

1. Informational Report of Conference Attendance. (D)

Receive for review and discussion the Informational Report of Conference Attendance as attached.

2. Board Point of Information (D)

Board Point of Information:

A. Notice of Public Hearing to be held at the September 8, 2015 Board Meeting for the Initial Proposal of the California School Employees' Association, Chapter #133, to the Rowland Unified School District for the 2015-16 school year.

B. Notice of Public Hearing to be held at the September 8, 2015 Board Meeting for the Initial Proposal of the Rowland Unified School District to the California School Employees' Association, Chapter #133 for the 2015-16 school year.

C. As one of the available dates indicated on the approved 2015-16 Board Meeting calendar, the Board will hold a Special Board Study Session Meeting on Tuesday, August 25, 2015.

XIV. BOARD MEMBERS' COMMENTS

1. Board Members' Comments (D)

Board Members' Comments

XV. RETURN TO CLOSED SESSION (If Necessary)

1. Return to Closed Session (if necessary) (D)

XVI. ADJOURNMENT

1. Adjournment (D) (V)

*IT IS THE BOARD'S GOAL TO CONCLUDE ITS MEETING BY 10:00 P.M.
EXTENSION OF THIS TIME IS AT THE DISCRETION OF THE BOARD*